

GreenNext User Manual

GreenNext User Manual	1
Home Page	2
Sign up	3
Login	4
Reset Password	5
Dashboard	6
Menu Bar	7
Settings	8

Home Page

You can find comprehensive information about **GreenNext** on the homepage, including a brief description of the main modules. If you're a new user, simply click the **Get Started** button to sign up. For existing users, click on **Login** to access and carry out your tasks.

GREEN NEXT

Home Login Contact Services

Tools to track Carbon emission, Sustainable procurement, Diversity procurement

Greennext Provides sustainability tools and resources to help you reduce your environmental and social impacts.

Get Started

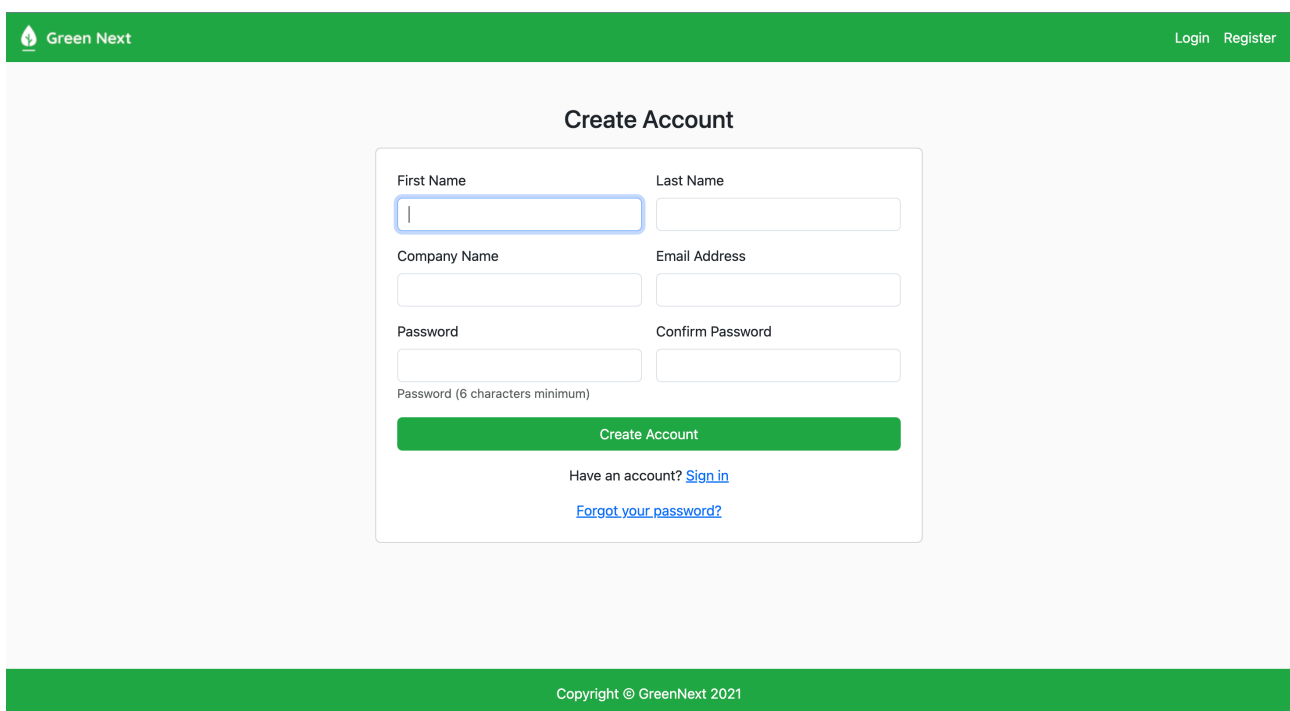
Greennext carbon emission calculator
provides a simple calculator to calculate Carbon emissions under Scope 1, Scope 2, and Scope 3 Categories to help organizations track, monitor, and plan to reduce carbon emissions at source and achieve Net Zero Carbon emissions. [learn more](#)

Sustainable procurement tracker

Sign up

Upon selecting **Get Started**, a signup form will appear, prompting you to complete the necessary information to register with the **GreenNext** application. Additionally, you'll be required to create a 6-digit password.

This email-password combination will serve as your login credentials for accessing your account.



The screenshot displays the 'Create Account' form on the Green Next website. The form is centered on a light gray background. At the top, a green header bar contains the 'Green Next' logo on the left and 'Login Register' links on the right. The form itself has a white background and a thin gray border. It features six input fields arranged in three rows: 'First Name' and 'Last Name' in the first row, 'Company Name' and 'Email Address' in the second, and 'Password' and 'Confirm Password' in the third. The 'Password' field has a small text label below it stating 'Password (6 characters minimum)'. A green 'Create Account' button is positioned below the input fields. At the bottom of the form, there are two links: 'Have an account? Sign in' and 'Forgot your password?'. The footer of the page is a solid green bar with the text 'Copyright © GreenNext 2021'.

Green Next

Login Register

Create Account

First Name

Last Name

Company Name

Email Address

Password

Confirm Password

Password (6 characters minimum)

Create Account


Have an account? [Sign in](#)

[Forgot your password?](#)

Copyright © GreenNext 2021

Login

Upon clicking the **Login** button on the homepage, a login form will open. Enter your email and password to access your account. In case you forget your password, click on the **Forget Password** link for assistance.

 Green Next

LoginRegister

Login

Email Address

Password

Login


Need an account? [Sign up](#)

[Forgot your password?](#)

Copyright © GreenNext 2021

Reset Password

In the login form, if you click on the **Forget Password** link, a new form will appear for resetting your password in case you've forgotten the old one. Enter your email address and click the **Reset Password** button. Upon clicking, you will receive an email containing instructions on how to reset your password (this may take a few minutes).

 Green Next

LoginRegister

Forgot your password?


Email Address

Reset Password

Need an account? [Sign up](#)

Have an account? [Sign in](#)

In the email, you will find a link to change your password. Click on the link to access a form where you can create a new password, completing the process of changing your password.

 Green Next

LoginRegister

Signed out successfully.

Change your password

Password (6 characters minimum)

Confirm Password

Change my password

[Need an account? Sign up!](#)

[Have an account? Go to login](#)

Copyright © GreenNext 2021

Dashboard

After successfully logging into your account, you will be presented with a dashboard that includes all the essential information pertaining to your account. Utilize this dashboard to gain an overview of your account.

Signed in successfully.

Dashboard

DEFRA with RF

4
Trips

0 miles
Distance travelled

0
Trees to absorb Carbon emission

0
Total CO₂_e (MT)

0
Total CO₂
(MT)

0
Total CH₄

0
Total N₂O

0
Carbon cost (40.0/MT)

0
Carbon offset cost (18.0/MT)

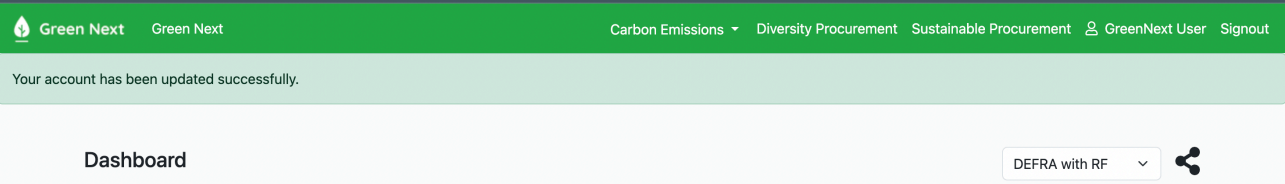
Analysis

Trip Class	Trips	Distance travelled	Trees to absorb Carbon emission	Total CO ₂ _e (MT)	Total CO ₂ (MT)	Total CH ₄	Total N ₂ O	Carbon cost (40.0/MT)	Carbon offset cost (18.0/MT)
Economy	1	0	0	0	0	0	0	0	0
Premium Economy	1	0	0	0	0	0	0	0	0

Copyright © GreenNext 2021


Menu Bar


The menu bar provides access to various functionalities within **GreenNext**.



Settings

To update your personal details, click on your username in the menu bar. A new form will open, allowing you to modify your password, company name, and other relevant information.

 Green Next Green Next

Carbon Emissions Diversity Procurement Sustainable Procurement  GreenNext User Signout

Settings

First Name

GreenNext

Last Name

User

Company Name

Green Next

Email Address

Password

Confirm Password

(6 characters minimum)

Current Password

.....

We need your current password to confirm your changes

Update